

Great Ponton Parish Council

Agenda of the **Annual General Meeting** to be held on 21st May 2018

at Great Ponton Village Centre at 7pm.

1. **Chairman's welcome.**

Public forum.

1. **Apologies.**

- a. To receive apologies for absence and acceptance of any reason given.

2. **Declarations of interest.**

- a. To receive any additional declarations of interest in accordance with Localism Act 2011.

3. **Election of Chairman.**

4. **Declaration of Acceptance of Office.**

5. **Election of Vice-Chairman.**

6. **Declaration of Acceptance of Office.**

7. **Appointment of designated person to provide the Community Speed Watch report.**

8. **Appointment of designated person for the Camping and Caravan Club.**

9. **Notes of the minutes of the Parish Council on 12th March 2018 to be approved as the true copy of the minutes.**

10. **Matters arising from the Minutes.**

- a. Highways matters.
- b. Community speed watch.
- c. Boundary Village Centre.

11. **Village centre matters and reports.**

- a. To receive update on village centre matters.

12. **Community playing Field.**

- a. To receive update of playing field matters.
- b. To receive update from Football Club.
- c. To receive update from Caravan and Camping Club.
- d. To consider dialog received from resident regarding the use of the playing field.

13. **Financial matters.**

- a. To receive update on financial matters.
- b. To receive the salary increase for community cleaner.
- c. To receive and approve the Internal Auditor's Report.
- d. To approve the Annual Governance Statement.
- e. To approve the Statement of Accounts.
- f. To authorise the Chairman to sign the Annual Return accordingly for return to the external auditors.

14. Brown's Trust.

- a. To receive update on the Brown's Trust.

15. Planning matters.

- a. To receive the latest planning report.

16. Correspondence.

- a. To receive the latest correspondence.

17. Councillors reports & items for inclusion at the next meeting.

- a. Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

18. Date of the next meeting provisionally booked for 9th July 2018

19. To resolve whether to exclude public, press or police, who will be required to leave the meeting at this stage.